



AGENDA

City Commission Regular Meeting

North Annex

Clovis-Carver Library

5:15 PM , Thursday, March 19, 2026

I. PLEDGE OF ALLEGIANCE AND OFFICIAL SALUTE TO THE NEW MEXICO FLAG

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

1. [Approval of Minutes from March 5, 2026.](#)

V. RECOGNITION OF VISITORS

VI. PROCLAMATIONS, AWARDS AND PRESENTATIONS

VII. RECEIPTS OF PETITIONS AND COMMUNICATIONS

1. [Update Regarding the New City of Clovis website, Nicolle Holcomb, Marketing & Events Coordinator.](#)
2. [Communication Regarding the Curry County Substance Use & Behavioral Health Program, Bethany Brzozowski, Curry County.](#)

VIII. CONSENT AGENDA

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

1. [Request for Approval of Adoption of Resolution Number 3364-2026 Relating to the Conditional Use of a Residence for a Group Child Care Home Within the Bella Vista Addition, Lot 8, Block 9, 1001 Mora Street, Clovis, Curry County, New Mexico, Michael Perkins, Planning & Zoning Administrator.](#)
2. [Request for Approval of Adoption of Resolution Number 3365-2026 Relating to the Conditional Use of a Home for a Short-Term Rental of Highland Terrace, Tract 7, Lot 4, 148 Park Drive, Clovis, Curry County, New Mexico, Michael Perkins, Planning & Zoning Administrator.](#)
3. [Request For Approval of Adoption of Resolution Number 3366-2026 Granting Approval of the Re-Plat of Block 2 and Block 4 in the Pheasant Run Unit 2, City of Clovis, Michael Perkins, Planning & Zoning Administrator.](#)
4. [Request for Approval to Apply for the FY27 NM Grown Program, and Receive Grant, if](#)

Awarded, Barbara Riggan, Senior Services Director.

5. Request for Approval of Parks Capital Improvement list, Russell Hooper, Parks and Recreation Director.
6. Request for Approval of Quarterly Lodging Tax Disbursements, Thomas Martin.
7. Request for Approval to Apply for, and Accept if Awarded, Hazard Mitigation Grant Program Funds in the Amount of \$43,500 for a Backup Generator for the Clovis Police Department, Ruthann Kelly, Emergency Management Director.
8. Request for Approval of Scope and Fee with CDM-Smith for Landfill Phase 1 Closure of Cells 1-4 Construction Phase Services, Justin Howalt, City Manager.
9. Request for Approval of Maintenance Agreement with the New Mexico Department of Transportation for Drainage Pond Maintenance of the Cameo Basin Pond, Justin Howalt, City Manager.
10. Request for Approval of Maintenance Agreement with the New Mexico Department of Transportation for Signals, Intersection Lights, Roadway Lighting and Flashing Beacons, Justin Howalt, City Manager.
11. Request for Approval of Scope and Fee Amendment with Stantec Consulting Services, Inc. for the Liebelt Channel Trail Design, Justin Howalt, City Manager.
12. Request for Approval of a Temporary Construction Easement in Favor of EPCOR, Jared Morris, City Attorney.
13. Request for Approval to Apply for and Receive, if Awarded, the 2026 New Mexico Clean and Beautiful Grant, Russell Hooper, Parks and Recreation Director.

IX. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

1. Request for Approval of the Introduction of an Ordinance Amending City Code to Allow for Alcohol Sales and Consumption at the Clovis Regional Airport in Areas Commercially Licensed and Permitted Through the New Mexico Regulation and Licensing Division, Jared Morris, City Attorney.
2. Request for Approval of Adoption of Resolution Number 3367-2026 Authorizing the Abatement by Demolition of an Unsafe Building or Structure Located at 406 E. 10th Street, Jared Morris, City Attorney.
3. Request for Approval of Adoption of Resolution Number 3368-2026 Authorizing the Abatement of an Unsafe Building or Structure Located at 212 Diamondhead by Securing the Building or Structure, Jared Morris, City Attorney.
4. Request for Approval of Introduction of an Ordinance Amending City Code Chapter 3.18 Related to Lodger's Tax, Jared Morris, City Attorney.
5. Request for Approval of Introduction of an Ordinance Relating to Short-Term Rentals and Amending City Code, Jared Morris, City Attorney.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

1. Request for Approval of Reduced Admission Fees to the Hillcrest Park Zoo for a Child Abuse Awareness Event, from 10:00 a.m. to 2:00 p.m., Saturday, April 18th, 2026, Cristal Rodriguez, Roosevelt General Hospital Children's Alliance.

2. Request for Approval of Waiver of Fees for Gym 1 of the Roy Walker Community Center from 7:00 a.m. to 6:00 p.m., May 15-17, 2026 for a No Cost Spay and Neuter Event, Dustin Caroland.
3. Request for Approval of Budget Change for the Lyceum Theater Project, Claire Burroughes, Assistant City Manager.
4. Request for Approval of Bid with WWRC for Renovation Work at the Lyceum Theatre, Claire Burroughes, Assistant City Manager.

XII. REPORTS OF BOARDS, OFFICERS AND COMMITTEES

- A. Lodger's Tax Advisory Board, Tuesday, March 10th, 2026.
- B. Economic Incentive Board, Wednesday, March 11th, 2026.
- C. Planning and Zoning Commission, Wednesday, March 11th, 2026.
- D. Senior Services Committee, Thursday, March 12th, 2026
- E. Parks, Recreation, and Beautification Committee, Monday, March 16th, 2026.
- F. Local Emergency Management Planning Committee (LEPC), Wednesday, March 18th, 2026.
- G. Plains Regional Medical Center (PRMC)

1. Monthly Investment Report

XIII. FUTURE AGENDA ITEMS

XIV. ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS

- A. 1. Public Works Committee, 8:30am, Wednesday, March 25th, 2026, North Annex, Clovis-Carver Library, 701 N. Main St., Clovis, NM 88101.
- B. 2. City Commission, 5:15pm, Thursday, April 2nd, 2026, North Annex, Clovis-Carver Library, 701 N. Main St., Clovis, NM 88101.

XV. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 321 Connelly at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 321 Connelly if a summary or other type of accessible format is needed. Items placed under the Consent Agenda are recommended by the City Manager as Consent Items.